

How to Enter a Colonoscopy as a Diagnostic Image

Start by opening the “DI” screen and entering “New”.

A screenshot of a software interface showing a table of diagnostic imaging orders. At the top right, there are buttons for 'New', 'Delete', and 'Cumulative Reports'. The table has columns for 'HM S O', 'W', 'Order Dt', 'Coll Dt', 'Result Dt', 'Imaging', 'Reason', 'Result', and 'Received Reviewe'. One row is highlighted in yellow, showing 'C' for imaging type, 'w' for status, and '11/06/2015' for dates. The imaging description is 'XRAY KNEE LEFT'.

A screenshot of the 'Diagnostic Imaging Information' form. It has fields for 'Imaging' (with a 'Sel' button), 'Order Date' (11/8/2015), and 'Performed Date' (11/8/2015). There are also fields for 'Reason', 'Body Site', and 'Results' (Received Date: 11/8/2015, Result: [empty]).

This opens the screen to the left. Using the “Sel” button, choose colonoscopy.

Note that you must change the “DI Company” from “PrimaCare Radiology” to “All” in order to find “Colonoscopy” as shown to the right. Now correct all the dates to the actual date of the colonoscopy. In this case, the date of the procedure was 1/12/15.

A screenshot of the 'Diagnostic Imaging' search results. It shows a search for 'colon' with 'DI Company' set to 'All' and 'Type' set to 'Both'. The results table shows 'Colonoscopy' and 'Colonoscopy w/ Biopsy'.

A screenshot of the 'Diagnostic Imaging Information' form with updated data. 'Imaging' is 'Colonoscopy', 'Order Date' is '1/12/2015', and 'Performed Date' is '1/12/2015'. The 'Results' section shows 'Received' checked, 'Date' as '1/12/2015', and 'Result' as 'Diverticulosis, hemorrhoids, no polyps'.

This is what the screen looks like after everything is selected. Notice that I put in a short comment about the results under “Result”.

This is what it looks like in “DI” screen. Notice that I can see the comment to the far right of the colonoscopy entry.

A screenshot of the 'DI' screen showing the updated colonoscopy entry. The table has columns for 'HM S O', 'W', 'Order Dt', 'Coll Dt', 'Result Dt', 'Imaging', 'Reason', 'Result', and 'Received'. The new entry is highlighted in yellow, showing 'C' for imaging type, 'w' for status, '01/12/2015' for dates, and 'Colonoscopy' for imaging. The result is 'Diverticulosis, hemorrhoids, no polyps'.

A screenshot of the 'Referral Notes' form. It has buttons for 'Add', 'Update', and 'View'. The 'Update' button is highlighted with a black square.

Now, go back and open the scanned report. Click on the “Update” button at the bottom left of the page.

In this case, INSTEAD of using “Manage Alerts”, I am going to select the ellipsis (in the black square to the right). All the “Manage Alerts” button does is create an order in the background. We have already done this, so click on the ellipsis.

A screenshot of the 'Scanned Report' form. It has fields for 'Tag', 'Scanned By' (Levrault, Cherie), 'Scanned Date' (1/19/2015), 'Expiry Date' (11/8/2015), 'Service Date' (11/8/2015), and 'Attached To'. There is a 'Manage Alerts' button with an ellipsis icon to its right, which is highlighted with a black square.

Show CC List		Show Cancelled Orders		New Delete Cumulative Report							
HM	S	O	W	Order Dt	Coll Dt	Result Dt	Imaging	Reason	Result	Received	Reviewed
<input type="checkbox"/>	<input type="checkbox"/>	F	w	11/06/2015			MRI LOWER EXTREMITY ...	Transmitted t...		No	No
<input type="checkbox"/>	<input type="checkbox"/>	C	w	11/06/2015			XRAY KNEE LEFT	Transmitted t...		No	No
<input type="checkbox"/>	<input type="checkbox"/>	V	w	01/12/2015	01/12/2015	01/12/2015	Colonoscopy		Diverticulo...	Yes	No
<input type="checkbox"/>	<input type="checkbox"/>	HM	V	09/17/2014		09/17/2014	Mammogram		Negative P...	Yes	Yes
<input type="checkbox"/>	<input type="checkbox"/>	V		07/01/2014	07/01/2014	07/01/2014	MRI BRAIN	Received -Vit...		Yes	Yes

Now, just select the colonoscopy and click “OK”. As you can see, the alert for “Screening Colonoscopy” has been satisfied. And you never had to enter the alerts screen to do this.

There are two colonoscopy alerts in ECW as of this date, but one will be eliminated soon.

LIPID PROFILE (Prima Care)	09/12/2014	5 Y	09/12/2019	
MAMMOGRAM SCREENING		2 Y	11/08/2015	
Screening Colonoscopy	01/12/2015	10 Y	01/12/2025	
Screening Colonoscopy	01/12/2015	10 Y	01/12/2025	
THINPREP TIS PAP AND HPV mRNA E6/E7 REFLEX HPV		3 Y	11/08/2015	
16,18/45 (WOMAN 30 Y ABOVE)				

HM	S	O	W	Order Dt	Coll Dt	Result Dt	Imaging	Reason	Result
<input type="checkbox"/>	<input type="checkbox"/>	F	w	11/06/2015			MRI LOWER EXTREMITY ...	Transmitted t...	
<input type="checkbox"/>	<input type="checkbox"/>	C	w	11/06/2015			XRAY KNEE LEFT	Transmitted t...	
<input type="checkbox"/>	<input type="checkbox"/>	V	w	01/12/2015	01/12/2015	01/12/2015	Colonoscopy		Diverticulo..
<input type="checkbox"/>	<input type="checkbox"/>	HM	V	09/17/2014		09/17/2014	Mammogram		Negative P.
<input type="checkbox"/>	<input type="checkbox"/>	V		07/01/2014	07/01/2014	07/01/2014	MRI BRAIN	Received -Vit...	

As you can see, there is now a gray paperclip next to the colonoscopy entry – that will take you right the report. Very nice.

Brad Kney, MD
Updated 11/8/15